

**SAINT FRANCIS SCHOOL
TEACHER APPLICATION FORM**

Name:	Last	First	Middle	Social Security #
Mailing Address	City	State	Zip	Telephone Number
				Cell phone Number
Religious Affiliation		Citizenship () US Citizen () Other		
Roman Catholic _____		() Other:		
PERSONAL STATUS				
() SINGLE () MARRIED () DIVORCED () RELIGIOUS BROTHER/SISTER () PRIEST				
PREFERENCES				
AVAILABILTY: () Full-Time () Part Time Earliest Available Date:				
GRADE: () Kindergarten () 1 st thru 6 th Grades () 7 th thru 12 th Grades				
SUBJECT: () Religion () Language Arts (specify)				
() Social Studies () Mathematics (specify)				
() Hawaiian Studies () Science (specify)				
() Art () Music () PE () Health () Coach				
() Library Science () Counseling				
() Computer Skills () Other (specify)				
PROFESSIONAL INFORMATION				
Secondary (High School) Institution				Year Graduated:
Undergraduate Institution(s)	City/State	From	To	Degree
		Mo/Yr	Mo/Yr	Field
Graduate	City/State	From (Mo/Yr)	To (Mo/Yr)	Degree
Other Institution(s)	City/State	From (Mo/Yr)	To (Mo/Yr)	Units
Intern Teaching	City/State	From	To	Grade
Teaching Credential(s)	City/State	Date Issued		Expiration

Years of Teaching (Complete Yr/Sem., Full-time experience)			
Diocese of Honolulu	_____ Yrs	_____	Semesters
Other US Schools	_____ Yrs	_____	Semesters
Foreign Schools	_____ Yrs	_____	Semesters

Teaching Experience (In order of most recent full time completed year/semester)

Schools	City/State	Yrs.	From/To	Grade/Subject	Reason for Leaving
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____

Other Work Experience (include tutoring, sub/part-time and military experience)				
Name of Firm/Institution	City/State	Nature of Work	From/To	Reason for Leaving-
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

<p>The following questions are to be answered only after reading the Mission and Philosophy Statement:</p> <p>1. Are you willing to support the philosophy of Catholic Education () Yes () No</p> <p>2. Are you willing to support our Religious Requirements () Yes () No</p> <p>PLEASE COMMENT ON "NO" RESPONSES: _____</p> <hr/> <p>3. Have you had a serious illness within the past two years which would affect your performance? () Yes () No</p> <p>4. Have you ever been arrested or convicted of a crime which would have a substantial relationship to the functions and responsibilities of this position for which you are applying? () Yes () No</p> <p>5. Were you ever suspended, dismissed or asked to resign from any teaching position? () Yes () No</p> <p>6. Have you ever had a teaching certificate suspended or revoked by any state? () Yes () No</p> <p>PLEASE COMMENT ON ANY "YES" RESPONSES: _____</p> <hr/>
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CERTIFICATE OF APPLICANT

I hereby certify that the statements made on the application are true, complete and correct to the best of my knowledge and belief. I understand that the terms of the contract are subject to change should the information provided be inaccurate or cannot be officially verified.

I hereby authorize Saint Francis School to obtain information from my current and past employers or from any individual listed on this application form and attachments. I waive the right to hold liable those persons for providing any requested information. It is understood that such information is to be absolutely privileged, confidential and used only in determining any qualifications for employment and assignment.

I agree that any willful omission or falsification of material facts in this application which would ordinarily be used as a basis for not hiring me will constitute sufficient reason for immediate dismissal.

I understand that unless this application is completed within three months, it will be considered withdrawn.

Legal Signature of Applicant: _____ Date: _____

___ Application	___ Resume	___ Official Transcript
___ Three recommendations (1 one from immediate employer)		___ Criminal Background Check